

Name: _____ Date: _____

Overnight Competency Checklist

Instructor (Overnight) Qualifications	Volt Initials & Date	Trip Leader Initials & Date	CORE Initials & Date
Served as Apprentice on a Venture trip, including participation in staff planning meeting, post-trip meeting, and issue and de-issue of gear			
Is familiar with all trip paperwork			
Completed Venture van tests and is an authorized driver (exceptions may be made for those unable to drive. Please explain below)			
Certified in CPR/First Aid			
Has read and understands the sections in Venture's trip manual addressing overnight trips			
Able to initiate a lightning drill			
Understands basic search & rescue and emergency procedures and can execute an evacuation plan			
Possesses thorough knowledge of the contents of the first aid kit			
Able to select a suitable campsite considering camping on durable surfaces, location of water source, avoiding widow makers and areas prone to flooding. Able to designate areas within the campsite for cooking and sleeping			
Able to assist participants to ensure that they have packed adequate clothing and appropriate gear			
Effectively teach camp craft skills, such as tent/tarp setup, backcountry cooking, and bear bagging			
Can tie, dress and explain usage: bowline____, trucker's hitch____, slippery taut line hitch____			
Proficient in the operation and maintenance of Venture stoves (Coleman double burner AND Whisperlite) and handle fuel appropriately			
Able to assist with food planning (menu & amounts) and backcountry cooking. Adjusts menu based on program activity			
Able to facilitate meal cooking and clean-up			
Able to bombproof camp and set up bear bag/critter lines			
Able to make simple repairs to gear while out in the field			
Understands the importance and demonstrates proper hygiene & sanitation in the backcountry (cat holes, hand washing, cleaning dishes)			
Proficient in three different methods of water purification			
Notes / Observations:			
Qualified as <i>Overnight Instructor</i>	Date:	Approved by: (CORE staff)	



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Overnight Competency Checklist

Trip Leader (Overnight) Qualifications	Volt Initials & Date	Trip Leader Initials & Date	CORE Initials & Date
Has served as an acting leader on a Venture overnight trip			
Possesses current WFA, WAFA or WFR certification from an approved institution (WMI, WMA, SOLO or American Red Cross)			
Able to lead staff meeting, pre-trip meeting, and post-trip meeting			
Possesses thorough knowledge of all trip paperwork			
Able to plan logistics of trips (reservations, gear, food, permit, maps, etc.)			
Manages the safety of the group around camp, especially in the kitchen area			
Ability to develop nutritionally and activity appropriate menu plans			
Notes / Observations:			
Qualified as <i>Overnight Trip Leader</i>	Date:	Approved by: (CORE staff)	